



TEXAS VETERINARY MEDICAL FOUNDATION Grant and Sponsorship Inquiry Guidelines

The Texas Veterinary Medical Foundation (TVMF) is dedicated to supporting individuals and organizations that have a positive impact on both the veterinary profession and our communities in Texas. We collaborate with like-minded organizations that align with our vision and share our passion in the following areas:

- Veterinary Education (priority given to projects in higher education)
- Disaster Relief
- Improving Access to Veterinary Care
- Support for Veterinary Profession Initiatives

Organizations interested in requesting funding or partnership with the Foundation must submit a proposal demonstrating alignment with the mission, need of constituents, and the impact on various scales to the Foundation Board of Trustees for consideration. The Foundation can reject solicited or unsolicited grant or sponsorship proposals at any time.

INELIGIBLE REQUESTS

Please note below the types of sponsorships and grants we do not fund. Letters of inquiry regarding these types of projects are immediately declined, so we discourage submissions of proposals in these categories:

1. To individuals, except in cases of Education or Emergency grant types.
2. To organizations or programs that do not serve residents of our geographic focus areas in Texas. Exceptions in the context of disaster relief will be taken into consideration based on the guidelines outlined in the Foundation's Disaster Relief policies.
3. To organizations that are tax exempt or have received their 501(c)(3) designation from the Internal Revenue Service. Exceptions in the context of disaster relief will be taken into consideration based on the guidelines outlined in the Foundation's Disaster Relief policies.
4. For general operating support, annual fund drives, or funds to offset operating losses.
5. For debt retirement, including short-term loans taken as part of a capital campaign.
6. To create or add to endowments.
7. To organizations that will "pass through" the Texas Veterinary Medical Foundation grant/sponsorship by re-award to other charitable organizations.
8. For galas, balls, luncheons, or similar events benefitting charitable organizations.
9. To support veterinary medical research that is conducted outside the schools of veterinary medicine programs.
10. For church or seminary construction or religious programs.
11. For professional conferences, symposia, academic or sports competitions, K-12 extracurricular competitions, or similar activities outside of the veterinary scope.



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12. For private schools and for-profit charter schools.
13. Profit-making enterprises.

PROPOSAL PROCESS

The Foundation does not utilize a grant application form or a formal application process, and while there are no set meeting dates, meetings generally take place bi-annually. Grant requests should typically be submitted at least thirty days in advance of a scheduled board meeting to be considered during that meeting. Our operational fiscal year runs from July 1 to June 30, and we have not set specific maximum or minimum dollar amounts for grants.

In order to be considered for funding, please submit a letter of inquiry or a proposal that includes the following information:

- A description of your organization and a concise summary of your organization's accomplishments in connection with the issue or need outlined in your proposal.
- Details about the proposed program or project for which funding is being requested, along with a brief explanation of your anticipated outcomes and any existing collaborative partners.
- Indicate the timeframe for the proposal activities.
- Number and description of people who will benefit from this program or project
- Provide an estimate for the cost of the entire project or activity and include the specific amount requested from the Foundation. If you are seeking or have secured funds from another organization to help support your proposal, include that information as well.
- If you have received bids for the purchase of equipment, performance of services or cost of construction, summarize them on one page.
- Methods for acknowledging the Foundation's financial support or grant funding.

PROPOSAL SUBMISSION PROCESS

Proposals should be submitted via email to Leah Ann Tibbitts, Chief Operating Officer of Texas Veterinary Medical Foundation, at Ltibbitts@tvma.org.

OUR PROPOSAL REVIEW PROCESS

After determining relevance to Foundation funding priorities, we will acknowledge your request by responding to all letters and proposals. During this process, which may take several weeks, we may contact the applicant to clarify the request. If a grant request falls within our programming interests and guidelines and the decision is made to further consider the request, we may ask the applicant to develop a more detailed



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proposal. Following this vetting process, the proposal will be presented to the board, which makes the final decision.

It's important to note that the Foundation is only able to support a limited percentage of the requests we receive. Typically, successful requests are those that unmistakably align with our established guidelines and rank as top-tier priorities within our area of focus and mission. Therefore, denials of grant requests are generally not a reflection of the request's intent or merit. We sincerely value and commend every organization dedicated to enhancing the quality of life for the individuals it serves.